

**APPLICATION TO PRACTICE**

**UNITED STATES DISTRICT COURT  
FOR THE  
SOUTHERN DISTRICT OF TEXAS**

1. Name: \_\_\_\_\_  
(as listed on State Bar Card)
2. Home Address: \_\_\_\_\_  
(Street or P.O. Box) (City-State-Zip)
3. Telephone: Home: ( ) \_\_\_\_\_ Office: ( ) \_\_\_\_\_
4. Firm Name: \_\_\_\_\_
5. Firm Address: \_\_\_\_\_  
(Street or P.O. Box) (City-State-Zip)
6. Date of Birth: \_\_\_\_\_
7. Identify a state bar of which you are admitted.  
\_\_\_\_\_ State Bar No: \_\_\_\_\_
8. Identify a United States District Court bar of which you are a member.  
\_\_\_\_\_ Number: \_\_\_\_\_
9. Please list areas of certification: \_\_\_\_\_
10. If in the last ten years you have been the subject of discipline by a court or bar, attach a description and a copy of the final disposition.
11. Attach an explanation of any conviction, in the last ten years, of a misdemeanor involving moral turpitude or any felony.
12. If you responded to item ten or eleven, attach all information you feel would assist the court in determining your fitness to practice law in this district.
13. List two members of this court's bar who will state that (a) they are not related to you; (b) they have known you for at least twelve months or otherwise know you well; (c) they have read this application; and (d) they believe your professional competence and character to be good.
  - A. Reference's name, office address, state bar number and telephone number:  
\_\_\_\_\_
  - B. Reference's name, office address, state bar number and telephone number:  
\_\_\_\_\_

Subscribed under the penalty for perjury.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

Admission Requirements  
Southern District of Texas

**Eligibility:** A lawyer applying for admission to the bar of this court must be licensed to practice law by the licensing authority of one of the fifty states, the District of Columbia, or a Territory of the United States, and if licensed by a licensing authority other than the State of Texas, then an attorney must also be a member in good standing of a United States District Court (Local Rule 83.1.A).

**Steps:** The lawyer must complete the court's application and pay the admissions fee, and if approved for admission, attend an approved workshop and take an oath administered by a judicial officer (Local Rules 83.1.C, G, I, and J).

**Workshop:** Approved applicants must attend a workshop held by the Court unless they:

- a. Have reached the age of seventy.
- b. Reside out of the district and are a member of the bar of another United States District Court and have provided an ORIGINAL Certificate of Good Standing from that court.
- c. Are a former circuit, district, bankruptcy, or magistrate judge.

Lawyers attending the workshop will get 2.5 hours (2.0 Participatory and .5 Ethics) of MCLE credit.

**Documents Required:** When completing the application, be specific and give as many details as possible.

Southern District Resident and Texas State Bar Member	Non-Resident and Texas State Bar Member	Any Applicant who is Not a Texas State Bar Member
1. A completed application and a fee in the amount of \$150.00 to: Clerk, U. S. District Court. 2. A copy of your State Bar card. 3. A self-addressed, stamped envelope.	1. A completed application and a fee in the amount of \$150.00 to: Clerk, U. S. District Court. 2. A copy of your State Bar card. 3. A self-addressed, stamped envelope. 4. An ORIGINAL certificate of Good Standing from another Federal Court, <i>if you choose to be exempted from attending the attorney workshop.</i>	1. A completed application and a fee in the amount of \$150.00 to: Clerk, U. S. District Court. 2. A copy of your State Bar card. 3. A self-addressed, stamped envelope. 4. An ORIGINAL certificate of Good Standing from another Federal Court. 5. <i>A non-resident attorney may choose to be exempted from attending the attorney workshop.</i>

**Mailing Instructions:** Send your application and documents to:

**Clerk, United States District Court  
Attn: Attorney Admissions  
P.O. Box 61010  
Houston, Texas 77208**

**Notification:** We will notify you by letter, whether the Court accepts or denies your application.

**Remember to include your check for \$150.  
Without it, we cannot accept your application.**